

METROPOLITAN LOCAL HUMAN RIGHTS COMMITTEE
Adobe Connect Meeting
JUNE 25, 2020, 9:53 a.m.
Approved Minutes

LIST MEMBERS PRESENT:

Kim Lawrence Johnson, Chair
Christina Vernon, Secretary
Sharae Henderson, Regional HR Advocate
Ashea Green, Member
Lequetta Hayes, Office of Human Rights

LIST MEMBERS ABSENT:

Shaketa Draughn, Vice Chair
Danielle Johnson Smith, Member

GUESTS:

Marilyn Newby, Phoenix & Peace Services
Cheryl Ford, Potential Next Friend
Sarah Wright, Cri
Justin Creech, Behavior Analyst, Cri
Valerie Tansinda, Clinical Director
Catherine Littlejohn, Faison Center
Matthew Osborne, Director of Adult & Residential Services
Kiva Gatewood, LHRC applicant
Pamela Jones, LHRC applicant

CALL TO ORDER

Kimberly Johnson, Chair, called the meeting to order at 9:53 a.m. Those in attendance made introductions.

AGENDA

MINUTES

The minutes of the October 24, 2019 meeting were reviewed. Kim Johnson made a motion to approve the minutes, seconded by Chris Vernon and approved.

PUBLIC COMMENTS – None

ADVOCATE UPDATE

Training – Office of Human Rights is offering training to Providers each quarter on CHRIS and Human Rights. Participation is optional, but is open to all providers. An improvement in reporting and increased questions regarding HR regulation clarifications, and good turnout for sessions has been noted. Sessions have continued during COVID19 through ADOBE Connect.

Committee Training – Sharae Henderson provided training on the LHRC Review Forms designed to assist Providers and LHRC's with the process. Forms covered were Consent & Authorization; Restrictions; BTP's with Restraint; Research; Next Friend; and the HIPAA Review Form. Areas covered were when to use and who completes each section. Of special note was that the LHRC minutes should not include any identifying initials, only the Provider and # assigned to the presentation. Of note is that the Consent Form is a new revised version. Ms. Henderson forwarded a copy of the slide presentation to committee members prior to the end of the meeting.

CLOSED SESSION FOR REVIEWS OF HUMAN RIGHTS ISSUES AND INTERVIEWS FOR COMMITTEE MEMBERSHIP

Phoenix and Peace Services will be presenting a request for a Next Friend appointment. CRi has a BTP with Restraint to be reviewed. And the Faison Center has a BTP with both restraint and Restrictions to Daily Living to be reviewed.

The Committee will also be interviewing applicants Kiva Gatewood and Pamela Jones for membership on this LHRC.

Such reviews and interviews will need to be conducted in Closed Session.

CLOSED (EXECUTIVE) SESSION- Upon a motion made by Ashea Green, and seconded by Chris Vernon, at 11:12 a.m., the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion of medical record /treatment plans. The statement regarding closed session was read and the committee entered closed session.

There were presentations by each of the three providers, followed by questions and discussion regarding, in the case of restraints, what has been tried prior to this, and review by a committee.

The two candidates for committee membership were asked the questions on the interview sheet and given the opportunity to provide information about the interests and experience, especially related to LHRC's.

RETURN TO OPEN SESSION - Chris Vernon made a motion to come out of Closed Session, seconded by Ashea Green. The committee returned to Open Session at 1:16 p.m. Upon reconvening in open session, Kimberly Johnson read the statement regarding returning to open session and members Kimberly Johnson, Christina Vernon, Ashea Green and Sharae Henderson certified that to the best of each ones' knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

RECRUITMENT

Kimberly Johnson entertained a motion to approve both candidates for membership on the Metropolitan LHRC. Ashea Green made the motion to vote, seconded by Chris

Vernon, and all votes were in favor. Kiva Gatewood will be serving in the role of a family member, and Pamela Jones will be serving as a professional. Committee members should complete the Rating Form for each candidate and return to Sharae Henderson for submission to the State Human Rights Committee for approval. Make sure each line has a rating number and that the form is signed. If you cannot send via encrypted email, Fax to Sharae.

Elections

Kimberly Johnson entertained a motion to table elections of new committee officers until new members are on board. Chris Vernon made the motion to table elections until positions have been filled. Ashea Green seconded the motion which passed unanimously.

RESTRICTIVE PROGRAMS REVIEWED

Kimberly Johnson entertained a motion to request that CRi and Faison Center both return quarterly for follow-up reporting on progress, monitoring, and changes to the programs with restraint. Chris Vernon, made the motion, seconded by Ashea Green, and all were in favor.

NEXT MEETING – The next meeting of the Metropolitan LHRC will be Thursday, September 10, 2020, at 9:30 a.m. Location or alternative format will be determined closer to meeting.

MEETING ADJOURNED – Kimberly Johnson entertained a motion to adjourn, made by Chris Vernon and seconded by Ashea Green. The meeting was adjourned at 1:33 p.m.

These Minutes were transcribed by Christina E. Vernon, Secretary.

Please note: No confidential information shall be included in the minutes, and all steps should be taken to maintain individuals' privacy.

This template has been updated to the new regulations effective 11/1/18.